

# School Board—Code of Conduct



PARABURDOO  
— Primary School —

**Independent Public School**

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Kindergarten to Year 6

*Nurture and inspire*

## **Board Conduct**

### **In fulfilling their role, board members will:**

- Understand that they are appointed or elected as representatives of the school or wider community.
- Declare any potential conflict of interest either at the start of a meeting or when an issue arises, leave the room as required to allow discussion.
- If approached by any member of the school community with a concern, members will treat such discussion with discretion, protecting the privacy and confidentiality of all involved.
- Actively seek views and opinions of the school community.
- Prepare for meeting with pre-reading if required.
- Submit an apology if unable to attend a meeting.
- Conduct themselves in a respectful manner, and act ethically, transparently and with integrity.
- Promote democratic informed decision-making.
- 'Speak as one voice' in the public arena once a decision has been made.

### **In fulfilling their role, Board members will not:**

- Allow their personal or professional interests to conflict with that of the school.
- Engage in conduct likely to discredit the Board.
- Discuss individual school staff, students or parents or other members of the school community at board meetings.
- Be party to harassment or discrimination on any grounds.
- Make improper use of school property or resources.
- Vote or take part in any discussion where there is a conflict of interest.

### **Board meeting norms:**

- Purposeful, collaborative and on task.
- Opinions respected - one speaker at a time
- Respect for sensitive information.
- Demonstrate understanding of your role on the Board.

## **Review**

The Code of Conduct will be subject to review annually.

## **Agreement**

I have understood and agree to follow the Code of Conduct for the Paraburdoo PS School Board.

Name:

Signature:

Date: